

## Notification of personal data processing

VSB – Technical University of Ostrava, IN: 61989100, 17. listopadu 2172/15, 708 00 Ostrava–Poruba (hereinafter referred to as "VŠB-TUO"), is a data controller for the purposes of processing personal data, which you, as a data subject, shall provide.

### 1. Purpose of personal data processing

We collect your personal data so that we can implement **the GREEN LIGHT acceleration program**.

**The legal basis** for personal data processing for the purposes of registration of a GREEN LIGHT program participant, contacting the participant, keeping statistics for reporting the grant program is:

a) performance of **the contract** to which the data subject is a contracting party pursuant to Article 6 (1) (b) Regulation 2016/679 GDPR (contractual relationship arising from registration in the program, data necessary for the organization of the program)

(b) processing necessary for the performance of a task carried out in **the public interest** pursuant to Article 6 (1) (e) Regulation (reporting of data within the subsidy program)

### 2. What data we process

For these purposes, we need the following personal data from you:

**first name, surname, organization, e-mail, age**

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### 3. How we work with data, Recipients of personal data

VŠB-TUO processes personal data in accordance with the Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to personal data processing and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), (hereinafter referred to as "the Regulation").

Personal data is consistently protected by us. The processing of personal data takes place manually in electronic information systems which are subject to physical, technical and procedural control. In order to protect data, we have set up security mechanisms including technical, organizational and staff measures.

We pass on your personal data to:

**Subsidy provider (Moravian-Silesian region)**

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#### **4. Time of processing personal data**

According to the set internal principles, or for some documents in accordance with legal requirements, we keep documents containing your personal data for the period specified in the VSB-TUO file and shredding rules:

##### **10 years**

After the specified time, the documents containing your personal data on all media will be irreversibly destroyed.

Any personal data that we have available only on the basis of your consent to their processing will be kept until you notify us that you are revoking your consent, or until the purpose of their collection has expired, depending on what happens first.

#### **5. What your rights are**

Anyone whose personal data we process may request information about the processing and access to their personal data. In cases where requests submitted by the data subject are manifestly unfounded or disproportionate, especially because requests are repeated, VSB-TUO is entitled to demand an adequate payment for the provision of information on the subject's processed personal data, not exceeding the costs necessary to provide information. The request may be refused for the same reasons.

If you find out or suspect that the processing of personal data is being carried out in violation of the protection of your privacy and personal life or in violation of the law, or that any personal data we process is incorrect or incomplete, you have the option to request that we delete the resulting state, i.e. correction, restriction or deletion of your personal data. If you have given your consent to processing, you can revoke it at any time.

VŠB-TUO, as the administrator of personal data, can be contacted to exercise the rights in the field of personal data through the Commissioner for Personal Data Protection, namely the data box, ID DS d3kj88v, by e-mail at [poverenec@vsb.cz](mailto:poverenec@vsb.cz) or by post at VSB - Technical University of Ostrava, 17. listopadu 2172/15, 708 00 Ostrava-Poruba. In the above-mentioned ways, it is possible to contact VŠB-TUO in relevant cases in order to exercise the right of access to personal data, their correction or deletion, or restriction of processing, object to processing, as well as exercising the right to data portability and other rights under the Regulation.

The exercise of the data subject's right is subject to verification of the applicant's identity. Anonymous requests will not be processed.

Identity can be verified in the following ways:

- Sending the request via the data box
- Sending the application by e-mail signed with a qualified electronic signature
- Documentary request sent by post with a verification clause for legalization

#### **6. The right to lodge a complaint with the supervisory authority**

The data subject has the right to lodge a complaint about the processing of personal data with the supervisory authority, which is the Office for Personal Data Protection, <http://www.uoou.cz/>.